



**Meeting Minutes**  
**Meeting of the Envision Board of Directors**  
**Friday, December 13, 2024**

**I. Preliminary Items**

A. Call to Order

- Committee Chair Kyle Magallanes Castillo called the meeting to order at 12:30 p.m.

B. Roll Call

- Present: Kyle Magallanes Castillo, Jillian Juman, Derrick DeBruyne, Victoria Sprague, Simone Green (staff)
- Absent: None

C. Adopt the Agenda

- Motion: Kyle Magallanes Castillo
- Seconded: Jillian Juman
- Approved by roll call: Yes 3 – No 0

**II. Public Comment / Announcements**

A. No public comment.

**III. Review of FY2024 Final Audit**

A. Presenters: Derrick DeBruyne and Victoria Sprague

- The Committee reviewed the FY2024 Final Audit, including financial statements, audit findings, and management letter.
- The independent auditors reported a clean audit with no material weaknesses identified.
- Discussion included ongoing improvements in financial systems and internal controls, as well as planning for FY2025 audit preparation.

B. Action:

- The Committee voted to recommend approval of the FY2024 Final Audit to the full Envision Education Board of Directors.
  - a) Motion: Kyle Magallanes Castillo
  - b) Seconded: Jillian Juman
  - c) Approved by roll call: Yes 3 – No 0

**IV. Closed Session: Conference with Independent Auditor**

A. The Committee entered closed session at 1:00 p.m. to confer with the independent auditor regarding audit findings and related matters.

- The Committee returned to open session at 1:10 p.m.
- No reportable action was taken.

**V. Adjournment**

A. Committee Chair Kyle Magallanes Castillo adjourned the meeting at 1:20 p.m.